

ACCREDITATION
FOR REPORTING JOURNALISTS
M100 Sanssouci Colloquium

15 September, 2009
Plenary Session and Media Prize Ceremony
Raffaelsaal at Orangerie Sanssouci
Maulbeerallee, Potsdam

please complete and return by fax to:

M100 Sanssouci Colloquium
Fax: +49-331-2010111

Accreditation / Address: (please complete in block letters and sign)

First name/ Surname: _____
E-mail: _____
Telephone/Fax: _____
Type of media: _____

I would like to attend the following parts of the programme:

- Closing Event of the Youth Media Workshop, 06.09.2009, 19.00 h, Kutschstall, Am Neuen Markt, Potsdam
- M100 Sanssouci Colloquium Press conference, 15.09.2009, 16.30-17.00 h, Orangerie Sanssouci, Potsdam
- Plenary Session, 15.9.2009, 17.15– 19.10 h, Raffaelsaal, Orangerie Sanssouci, Potsdam
Media Prize Ceremony, 15.9.2009, 19.40 – 20.30 h, Raffaelsaal, Orangerie Sanssouci, Potsdam
- I am a member of an editorial team.
- I am on assignment from an editorial team.

Department and contact person: _____
Name of organisation: _____
Address: _____
Post code/town: _____

I hereby accept the general conditions of attendance.

date / signature / company stamp

M100 Sanssouci Colloquium

The East-West Media-Bridge

on 15 September 2009 in Potsdam

during Media Week Berlin-Brandenburg

An accreditation to the CEDAR workshop and the individual working sessions is not feasible. It is only possible to accredit to the Press Conference, 16.30 h, Orangerie Sanssouci (Westwing), to the Plenary Session and the Prize Ceremony, from 17.15 h, Raffaelsaal, Orangerie Sanssouci, as well as for the Closing Event of the M100 Youth Media Workshop, 06. September, 19.00 h, Kutschstall, Am Neuen Markt 9, 14467 Potsdam.

ACCREDITATION FOR REPORTERS AND JOURNALISTS

Due to restricted room capacity at the M100 Sanssouci Colloquium only a limited number of press places are available. For this reason we are only able to consider journalists who

- possess a valid and internationally recognised press pass
- report in the press and media (radio/ tv/ news agency/ online) about the M100 Sanssouci Colloquium

We kindly ask you to send us a specimen copy of your coverage of the M100 Sanssouci Colloquium.

Please be advised that we will keep your details on our files for further processing.

To obtain press accreditation at the M100 Sanssouci Colloquium 2009 please state clearly which editorial office you work for. Please also enclose a photocopy of a valid press pass. The accreditation is valid for the times specified in this form. We kindly ask for your understanding that due to the space limitations, we can only allow a maximum of two reporters per organisation.

On-site accreditation

As the press delegation is strictly limited in size, we are not able to guarantee an accreditation at the venue unless you have registered in advance. In order to be able to confirm that you belong to the aforementioned group of journalists we need you to produce the following documents on arrival at the venue:

- completed press accreditation form
- photocopy of press pass or proof of assignment

Conditions of attendance / general terms and conditions

The registration form issued by the M100 Sanssouci Colloquium as well as the conditions of attendance form the sole basis for the registration. Please use one form per attendee only. If you need further forms please make a photocopy or request additional forms by email at s.sasse@m100potsdam.org. **The deadline for registration is 10 September 2009.** Registrations are dealt with in the order of their arrival. From 11 September onwards registration is only possible during the event and at the venue - capacity permitting. Please state the complete address of the company or individual person registered on each form. Registration is only possible with a completed and signed form. By signing it you accept the conditions of attendance. Telephone, fax number and email address are optional. We assume no liability for incorrect, illegible or late faxes. Accompanying persons are not allowed. This form serves as registration for the M100 Sanssouci Colloquium 2009 only. For further information about other events during the M100 Sanssouci Colloquium please visit our website or email us.

Statement of data protection

I am aware that my personal details can be collected, processed and used under the terms of the Federal Data Protection Act. As a matter of principle none of your registration details will be passed on to third

parties. External service providers processing data on behalf of the M100 Sanssouci Colloquium, sponsors and co-hosts also have to comply with the regulations. However, they shall not be deemed third parties.

Miscellaneous

We reserve the right to make alterations to the event's programme and to the selection of speakers. In the event of the Colloquium being postponed or cancelled you will be notified immediately.

I hereby accept the general conditions of attendance.

date / signature / company stamp

Contact:

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further information at www.m100potsdam.org